

Approved 9/27/23



## BOARD OF DIRECTORS

Lopez Island School District #144

August 23, 2023

Multi Purpose Room/LISD Zoom

6:00 PM

### Board Meeting Minutes

[A Meeting Link can be found on LISD Website](#)

#### I. CALL TO ORDER:

*Directors present: Chair Carrier, Vice-Chair Guenther, R.O'Connell, K.Taylor*

*Staff present: Superintendent Murray, Principal Martin, Special Education Director Fordham, S.Jones, J.Hammond.*

***Chair Carrier called the meeting to order at 6:04 pm. A quorum was present.***

#### II. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGEMENT:

*Vice-Chair Guenther led the flag salute and read the land acknowledgement.*

#### III. APPROVAL OF AGENDA:

***O'Connell moved to approve the Agenda. No discussion. All voted approved.***

#### IV. APPROVAL OF MINUTES:

A. Regular Board Meeting of July 26, 2023

***Director Taylor moved to approve the minutes of 7/26/23. No discussion. All voted to approve.***

B. Budget Hearing of July 26, 2023

***Director O'Connell moved to approve the minutes of 7/26/23. No discussion. All voted to approve.***

C. Special Board Meeting of August 9, 2023

***Chair Carrier moved to approve the minutes of 8/9/23. No discussion. All voted to approve.***

D. Special Board Meeting of August 16, 2023

***Vice-Chair Guenther moved to approve the minutes 8/26/23. No discussion. All voted to approve.***

#### V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month July 2023: \$475,772.44

B. Consideration to approve:

1. AP Check Summary, Warrant Numbers 117890 through 117937, totaling \$88,852.00
2. AP Check Summary, Warrant Numbers 117938 through 117938, totaling \$11,985.63
3. Contract for Extracurricular Stipend, Athletic Director (M.Kraushaar)
4. Contract for Extracurricular Stipend, Volleyball Coach (K.Warner)
5. Contract for Stipend Additional Duties, Decatur (K.Phillips)
6. Contract for Supplemental Certificated Employment (A.Ball)
7. Contract for Supplemental Certificated Employment (K.Booth)
8. Contract for Supplemental Certificated Employment (B.Goff)
9. Contract for Supplemental Certificated Employment (R.Hamilton)
10. Contract for Supplemental Certificated Employment (H.Hatch)

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11. Contract for Supplemental Certificated Employment (I.Berg)
12. Contract for Supplemental Certificated Employment (L.Berg)
13. Contract for Supplemental Certificated Employment (J.Behnke)
14. Contract for Supplemental Certificated Employment (J.Carter)
15. Contract for Supplemental Certificated Employment (K.Kester)
16. Contract for Supplemental Certificated Employment (K.Lewis)
17. Contract for Supplemental Certificated Employment (J.Marshall)
18. Contract for Supplemental Certificated Employment (A.Mathis-Youde)
19. Contract for Supplemental Certificated Employment (N.McDonald)
20. Contract for Supplemental Certificated Employment (K.Phillips)
21. Contract for Supplemental Certificated Employment (R.Post)
22. Contract for Supplemental Certificated Employment (R.Prust)
23. Contract for Supplemental Certificated Employment (R.Carter)
24. Contract for Supplemental Certificated Employment (K.Ryan/Maker)
25. Contract for Supplemental Certificated Employment (E.Scriven)
26. Contract for Supplemental Certificated Employment (L.Swanson)
27. Contract for Supplemental Certificated Employment (J.Terada)
28. Contract for Supplemental Certificated Employment (A.Torres)
29. Contract for Certificated Employment, Special Education Teacher (A.Ball)
30. Contract for Certificated Employment, Special Education Teacher (K.Booth)
31. Contract for Certificated Employment, Elementary Teacher (B.Goff)
32. Contract for Certificated Employment, Elementary Teacher (R.Hamilton)
33. Contract for Certificated Employment, Physical Education Teacher (L.Berg)
34. Contract for Certificated Employment, Secondary Science Teacher (J.Behnke)
35. Contract for Certificated Employment, Guidance Counselor (J.Carter)
36. Contract for Certificated Employment, Secondary Math Teacher (K.Kester)
37. Contract for Certificated Employment, Elementary Teacher (K.Lewis)
38. Contract for Certificated Employment, Elementary Teacher (N.McDonald)
39. Contract for Certificated Employment, Decatur Teacher (K.Phillips)
40. Contract for Certificated Employment, Parent Partner Teacher (R.Post)
41. Contract for Certificated Employment, Special Education Teacher (R.Prust)
42. Contract for Certificated Employment, Secondary Literacy Teacher (R.Carter)
43. Contract for Certificated Employment, Secondary Science Teacher (K.Ryan/Maker)
44. Contract for Certificated Employment, Special Education Teacher (E.Scriven)
45. Contract for Certificated Employment, Elementary Teacher (L.Swanson)
46. Contract for Certificated Employment, Art Teacher (J.Terada)
47. Contract for Certificated Employment, Spanish Teacher (A.Torres)
48. Contract for Provisional Certificated Employment, Secondary Teacher (I.Berg)
49. Contract for Provisional Certificated Employment, Elementary (J.Marshall)
50. Contract for Provisional Certificated Employment, Elementary Teacher (A.Mathis-Youde)
51. Contract for Provisional Certificated Employment, Special Education Teacher (H.Hatch)
52. Contract for Provisional Certificated Employment, Health Teacher (T.Napier-Elliot)

***Director Taylor moved to approve the Consent Agenda. No discussion. All voted to approve the Consent Agenda.***

VI. INTERVIEWS FOR BOARD OF DIRECTOR VACANCY:

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A. D. Kester

*Dave Kester introduced himself and shared his background experience. Interview questions were asked of the candidate.*

B. M. Price-Morris (aka Sterling)

*Malia Price Morris introduced herself and shared her background experience. Interview questions were asked of the candidate.*

C. M. Rohde

*Melissa Rohde introduced herself and shared her background experience. Interview questions were asked of the candidate.*

VII. REQUEST TO ENTER EXECUTIVE SESSION (Roll Call Vote):

A. To evaluate the qualifications of a candidate for appointment to elective office RCW 42.30.110M(h).

***Director O'Connell moved to enter the executive session. Vice-Chair Guenther led a roll call vote: RO-Yes, KT-Yes, KC-Yes, DG-Yes***

B. Time allotted to executive session is 30 minutes

***The board entered executive session at 6:45pm and plans to return at 7:15 pm.***

***The board needed an additional 10 minutes and expect to return at 7:25 pm.***

***The board extended the executive session for another 10 minutes and plans to return at 7:35 pm.***

***The board extended the executive session for another 10 minutes and plans to return at 7:45 pm.***

VIII. RECONVENE IN OPEN SESSION:

***Chair Carrier reconvened the open session at 7:47 pm.***

IX. REQUEST FOR ACTION ON EXECUTIVE SESSION IF NEEDED:

A. Board Director Selection (Roll Call Vote)

***Director O'Connell moved to select Malia Price-Morris as Board Director. Discussion: Chair Carrier expressed appreciation for each candidate and Director O'Connell expressed the difficulty the board had in selecting a candidate. Roll call vote was led by Vice-Chair Guenther: RO-Yes, DG-Yes, KT-Yes, KC-Yes.***

VII. PUBLIC COMMENT:

When called forward, individuals will identify themselves and proceed to make comments within the three (3) minute time limit established by the board. The board is not obligated to respond to questions or challenges made during the public comment period and the board's silence will not signal agreement or endorsement of the speaker's remarks. The board may control the time, place, and manner of public comment. The chair/president may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the board imposes on itself.

*A member of the public addressed members of the LEA union addressing concerns about their salaries and efforts.*

*A member of the community called for clarification. Chair Carrier responded the comments are within the public comment period.*

VIII. RECOGNITION AND GRATITUDE:

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*Superintendent Murray recognized three students who have been identified by the College Board as awardees based on their GPAs and PSAT or SAT Scores: Amelia Patina, Anna Fuller and Ruby Irvin-McLean. The MNational Rural and Small Town Award*

IX. FINANCIAL REPORT: Kara Moore, NWESD Business Services Manager

A. Monthly Financial Report

*Financial Manager K.Moore shared the monthly financial report in a slide show.*

*The district was awarded \$138000 for SafetyNet which was not budgeted for 23-24 SY. These funds can only be used for Special Education. These funds are available for reimbursement based on filings done by Special Director Fordham.*

X. ADMINISTRATIVE REPORT:

A. Superintendent Report

*Superintendent Murray shared his board report in slides. He shared responses to public comment. In response to the zoning concern he clarified that the issue is not currently in front of the board. He also responded to a comment about board elections in November Covid update: Covid is still present and he shared DOH protocols including changes. The school will have access to free testing supplies for the 23-24 school year. Preparations for student and staff return are underway. Staff return next week and students return on the Tuesday after Labor Day. No funds are available for the Modified Balanced School Year Calendar for an application LISD submitted for a grant.*

XI. UPDATES:

A. Lopez Education Association (LEA)

*They welcome three new individuals to the teaching team: Sean Nolan as the Culinary teacher, Brett Jensen and Naomi Vliet for Music. They thanked Principal Martin for her work on the calendar. The LEA asked the board to consider the process for selecting the next superintendent and they would like to be involved in the selection process. The LEA is continuing negotiations for their CBA which expires August 31, 2023. They appreciated Board Director O'Connell's participation in these negotiations. They hope the district will consider proposals that are comparable to neighboring schools.*

B. Public School Employees (PSE)

**No Report**

C. Lobo Pack

*S.Olson updated that they had a successful summer of sports camps. They hosted a soccer tournament fundraiser last weekend to support school athletics. They are working with the new Athletic Director, M.Kraushaar, to water the soccer field to reduce field injuries and increase athlete safety. Their next fundraiser is Sept 3rd Volleyball tournament. Pack plans to create student posters for athletes again this year. Unfortunately, a middle school coach was not hired for this year, so there will not be a team. They are partnering with LIFRC to create youth soccer after school to help keep students engaged. Pack plans to sell concessions this year during home games. They would like to follow up with the board and superintendent about policy to collect entrance fees at games. Additionally, they are looking for a breakdown of financial needs to support and strengthen the athletics program. They are disappointed to see that the AD and coach stipends were cut and Pack would like to discuss additional ways to compensate these individuals who take time from their jobs and daily life to help support programs for the students. They hope to see you at all of the home games and encourage all to participate in Pack fundraising events.*

D. Lopez Parent Teacher Association (LIPTSA)

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*K.Sausman thanked all of the folks who have helped support LIPTSA and reminded all that they are open for new memberships. They will be participating in Back to School Night next Thursday. They are excited for the new year.*

**XII. OLD BUSINESS:**

**A. Revisions to Policy 6022 - Minimum Fund Balance (Second Reading)**

*Two options of revision to Policy 6022 are proposed. Superintendent Murray clarified options.*

1. Reduce Minimum Fund Balance Percentage (Option 1)
2. Minimum Fund Balance without Set Percentage (Option 2)

***Vice-Chair Guenther moved to set aside a vote for Policy 6022 Minimum Fund Balance of a required 9% kept in reserves for 1 year and revisit during this school year. Discussion:***

*Superintendent Murray recommended a 'no set percentage' policy now and revisit this policy for revisions later this year. Vice-Chair Guenther is not comfortable with a no set percentage policy put in place and would like to leave the policy as is. Chair Carrier asked clarifying questions about the repercussions of not changing the policy at this time.*

***Vice-Chair Guenther withdrew the motion to set aside a vote for Policy 6022 Minimum Fund Balance of a required 9% kept in reserves for 1 year and revisit during this school year.***

***Director O'Connell moved to adopt a revision to Policy 6022 Minimum Fund Balance without Set Percentage. Discussion: no action needs to be taken at this time. Director O'Connell moved to amend the Minimum Fund Balance without Set Percentage to add 'this policy will be reviewed at least annually'. The board approved the amended language. No further discussion. The board voted two yes, two no. The motion was not approved. Chair Carrier moved to amend the policy to be at least 1%. Discussion: O'Connell amended to include 'this policy will be reviewed at least annually'. The motion was approved. The board approved changing Policy 6022 to 1% as amended. Vote: two yes, two no. The motion was not approved.***

***No action was taken to revise Policy 6022.***

**XIII. NEW BUSINESS:**

**A. Language Arts K-6 Curriculum Adoption: CKLA/Amplify**

***Vice-Chair Guenther moved to adopt the Amplify Curriculum. Discussion: The staff would like to use this again and like d. All voted to approve the motion.***

**B. Resolution 22/23-9 Northwest Educational Service District Agreement**

***Vice-Chair Guenther moved to approve the Resolution 22/23-9. No Discussion. Vice-Chair Guenther led roll call vote: KT-Yes, RO-Yes, KC-Yes, DG-Yes.***

**C. New Policy 2401 Financial Education Mastery-Based Learning and Credit (First Reading)**

*Superintendent Murray shared a slide with an outline of the new policy. No action.*

**D. 2023-2024 School Year International and Extended Overnight Field Trips**

1. 6th Grade Shaw Island Two-Day Overnight Camping Trip

*Mr. B is proposing to take 6th graders to Shaw on bikes to build community. The 4th and 5th grade class plan to join the group on the last day. Chair Carrier asked about the overall costs and intentions to raise funds for the trip. Mr. B indicated that the costs are small and he believes that LIEF and parents can cover costs.*

2. Lopez High School International Trip to Mexico 2024

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*Mr. B spoke about the Spanish Club trip to take 10 HS school students to Mexico City in April during spring break and the week after. The purpose is to provide immersion for language and culture and service learning. Students will conduct pre-trip research and give a community presentation upon return.*

3. International Field Trip - Japan April 2024

*J.Behnke is proposing a trip during spring break and the week of intensives. The Freeman Foundation funds the majority of the trip. The intent is to learn about Japanese connections. The theme for this year will be folklore. Because of the crowds, the group intends to avoid crowded areas. Students will also visit the Japanese sister school. LISD students have been participating in travel to Japan for 20 years in partnership with Orcas Island. This trip will have J.Terada as the Lopez Teacher Chaperone.*

4. Leavenworth Field Trip - Decatur School June 2024

*Principal Martin spoke for Decatur's teacher K.Phillips. This trip will be the second year of an end-of-the-year trip for students with their families. The group stays with one of Decatur's former teachers.*

5. Islandwood Field Trip - Elementary May 2024

*R.Hamilton shared that students will study biology and environmental stewardship for the 15th year. The trip is in March of next year for 3 days. She has written a grant to fund the trip and intends to fundraise the balance.*

***Vice-Chair Guenther moved to approve all five of the field trips listed. No discussion. The board approved the motion unanimously.***

XIV. REQUEST TO ENTER EXECUTIVE SESSION (Roll Call Vote):

- A. RCW 42.30.110 (i) To discuss with legal counsel representing the district matters relating to district enforcement actions, or litigation or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District.

***Chair Carrier moved to enter the executive session. Director Guenther led roll call vote: RO-yes, KT-yes, KC-yes, DG yes.***

- B. Time allotted to Executive Session: 30 minutes

***The board entered executive session and expects to return at 9:15 pm***

XV. RECONVENE IN OPEN SESSION:

***Chair Carrier reconvened the regular session at 9:49 pm.***

XVI. REQUEST FOR ACTION ON EXECUTIVE SESSION IF NEEDED:

***No action***

XVII. ADJOURNMENT:

***Chair Carrier moved to adjourn. No discussion. All voted to adjourn at 9:50 pm.***

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***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.